



JOB DESCRIPTION FOR DIRECTOR OF HIGH SCHOOL 9:12

Company Details

High School 9:12, a 501(c)(3), is an initiative designed to help the youth throughout Jacksonville and the First Coast by creating change in our community. We focus on taking a holistic approach to guide high school students and athletes to reach their full potential. This program utilizes academics, sports, and life skills to increase opportunities of success for students after graduation.

By establishing partnerships with local, regional and national businesses, we increase the program's resources and ability to provide these opportunities. Through these partnerships, we look forward to providing First Coast area students the tools to achieve their dreams.

High School 9:12 is managed by Airstream Ventures in partnership from the creation of the non-profit.

Mission

The mission of High School 9:12 is based on these Bible verses from Romans 12:9-12.

9 Love must be sincere. Hate what is evil; cling to what is good.

10 Be devoted to one another in love. Honor one another above yourselves.

11 Never be lacking in zeal, but keep your spiritual fervor, serving the Lord.

12 Be joyful in hope, patient in affliction, faithful in prayer.

Job Title: Director of Program

Responsibilities

Seeking a talented and enthusiastic individual to join our team to direct and lead the High School 9:12 program. Job reports to the High School 9:12 board and the CEO of Airstream Ventures

Essential Duties And Responsibilities

- The Director will lead all aspects of the program through academics, sports and life
- In academics, the director will set up and lead the ACT/SAT boot camps with all the various partners, in addition to working to market the program to students. Finally, the director will lead the LandSouth Construction College Scholarship process of applications and selections
- In sports, the director will take the lead on all sports events along with media days. This includes finding the teams, venues, operations, ticket sales, etc... They will also work to add more events in the coming years.
- In life, the director will develop a year long seminar series in various aspects around students and their needs in high school. They will also seek out and implement new ideas in the life mission as well.
- The Director will help lead and be a part of the fundraising team as it relates to corporate and individual gifts
- The Director will work with the Airstream Ventures marketing team to keep the website up-to-date and to develop weekly social media plans

Qualifications

- Self-motivated
- Willing to make partnership calls and cold calls all day
- 4-6 years with education/school experience preferred

Compensation

- Commensurate with experience
- \$50/month cell phone stipend
- Year-end bonus structure